



## The Wedding Day

Bride and Groom's name:

Bride's cell phone:

Groom's cell phone:

Wedding ambassador (name & phone number) *choose a family member, friend or planner who can serve as our liaison, so you can enjoy your wedding day!*

Bride and Groom's address after the Wedding:

How many Bridesmaids will the Bride have (including flower girls)?  
Names of Bridesmaids (first names are fine)

How many Groomsmen will the Groom have (including ring bearers)?  
Names of Groomsmen (first names are fine):

Parents of the Bride (including stepparents):

Siblings of the Bride:

Important extended family of the Bride (grandparents, favorite aunts, uncles, etc):

Parents of the Groom (including stepparents):

Siblings of the Groom:

Important extended family of the Groom (grandparents, favorite aunts, uncles, etc)

Are there any family situations we should know about (deaths, divorces, etc) to make sure everyone is addressed correctly during the family photography?

## **Formal photographs**

In order to make this process less time consuming and confusing for all parties involved, your help in the selection of your formal groupings is essential. Our standard formal groupings are listed below. We're flexible and realize that you may not be able to forecast everything as you're sitting down filling this out. This is a starter guide for us, as we know each minute counts to keep up with your agenda for the day.

For your information, the following list will generally take 15 minutes with the cooperation of all involved

- \* Bride and Groom with Bride's parents
- \* Bride and Groom with Bride's immediate family
- \* Bride and Groom with Groom's parents
- \* Bride and Groom with Groom's immediate family
- \* Bride and Groom with all bridal party
- \* Bride and Groom with each respective party

If you wish to add extended family into the formals, I recommend taking one large Bride side / Groom side shot as opposed to large numbers of smaller groupings.

*Please note, it is very important that you consider time restraints when adding to this list of formal photographs. you can estimate an average of 3-4 minutes per grouping. It is absolutely vital that everyone who is in the formal groupings be ready to begin the session at the stated time. in order to not waste time searching for missing individuals, please be sure to communicate this to all those you would like to participate.*

## **Off-site Photography** (If applicable)

At what point in the day will the off-site photography take place (time if known)?

How much time is dedicated to off-site photos?

Do you have a preference in the off-site location?

## **“First Look” Photography**

*One of the newer trends is for the bride and groom to have pictures of the first moment they see each other in an intimate setting. If this is something you would like, answer the following*

If you choose to, at what point before the wedding would you like the “first look” to take place?

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## **The Timeline - Ceremony and Reception Details**

Estimated number of Wedding guests attending:

At minimum (depending on the chosen package) we will arrive from 30 minutes to 2 hours prior to the ceremony. This allows us time to shoot the preparations of both the Bride and Groom. This will also allow for time for candid, or less formal, shots of the respective wedding parties.

Time to start photography?

Ceremony address:

Where should we arrive for Bride’s preparations (location and address if different than above)?

Where should we arrive for Groom’s preparations (location and address if different than above) ?

Are there any rules pertaining to photography that we should be aware of during the ceremony? if necessary, please attach any rule sheets given to you by the venue. (*prohibited areas, flash restrictions, etc*)

Are there unique events during the ceremony that would be helpful for us to have prior knowledge of ?

Reception location and address:

Will there be a cocktail hour, if so, what time will it start, where will it be, and how long will it last?

Will there be a sit down dinner or a buffet line?

\*Please note, I need to eat on the Wedding day :) I would prefer to be served as close as possible (time wise) to your meals, that way I'm eating when you are eating and I'll be able to take photographs when you're back up to mingle and dance.

Will you be having a separate coordinator for the reception? (if so, please include their name and phone number)

Are there unique events during the reception that would be unique or helpful for us to have prior knowledge of?

## Vendor Information

Officiant (number & website if available):

Florist (number & website if available):

Band / DJ (number & website if available):

Caterer (number & website if available):

Cake Designer (number & website if available):

Videographer (number & website if available):

Please feel free to call or email me to discuss any part of the worksheet prior to your Wedding date. also please attach any schedules provided by your coordinator or venue, as that additional information is very helpful! I look forward to seeing you soon! thank you! This questionnaire is also available digitally if you would prefer that option

William Watson  
Legacy Design & Photography  
248.789.0262

